

16 March 2007

Crawley Borough Council

**PLEASE NOTE THE
TIME AND VENUE OF
THE MEETING**

Agenda for the **Staff Appeals Board** which will be held in Conference Room 2 at K2 Crawley on **Monday 26 March 2007 at 10.30 a.m.**
prompt

Nightline Telephone No. (01293) 551636

Head of Democratic Services

To: The following Members of the Staff Appeals Board:-
Councillors R D Burrett, B Clay, C L Denman, J I Denman and S J Joyce
All other Councillors

Refreshments, including sandwiches, will be available at the meeting

With reference to my letter of arrangements, circulated to the five Board Members identified above, dated 13 March 2007, those Members are reminded that a pre briefing (to include general appeal issues) will take place in Conference Room 2, K2 Crawley at 10.00 a.m. on 26 March 2007 (prior to the Staff Appeals Board meeting).

Business - Part A

1. Appointment of Chair

To appoint a Chair for the meeting.

2. Apologies for Absence

3. Members' Disclosures of Interest

The law requires Council Members to disclose details of any interests they have that others might think could influence their decision. Members should disclose the fact that they have an interest in any items on the agenda **and the nature of that interest** at this point in the meeting. They should say whether or not they consider the interest to be prejudicial and, if they do think the interest is prejudicial, they must leave the meeting when that item is discussed.

4. Exempt Information – Exclusion of the Public

The Committee is asked to consider passing the following resolution:-

That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

Business – Part B

5. Appeal Against Dismissal (Exempt Paragraph 1 – Information Relating to an Individual)

To consider the appeal against dismissal by a member of staff detailed in **Enclosures A and B** of this agenda.

Please note:-

Enclosure A – Management Case Papers.

Enclosure B – is evidence requested for submission by the Appellant.

Enclosures A and B have only been distributed to the five members and the officers attending the meeting.

Please contact Democratic Services on 01293 438282 if you would like a translation of any part of this agenda or copies in Braille, large print, audio tape or computer disk. If you require information on how to get to the meeting by public transport please ring West Sussex Traveline number on 0870 6082608